



CAPTURING YOUR DIGITAL PICTURE & SIGNATURE

PURPOSE

Your digital picture and digital signature are required by the Northwest Territory Metis Nation for printing on your Membership Card. Also required is a completed Membership Card Application Form, which is used to gather other information that will be printed on your card (height, weight, etc.).

CAPTURING YOUR DIGITAL PHOTO

You can have your passport photo used for printing on your Membership Card. Or you can use a mobile phone or digital camera to capture your photo. Please follow these rules when taking your photo with a mobile device;

- Must be portrait orientation with camera angle centered on your face (no other angle other than face on will be accepted)
- No hats or head coverings
- No glasses or other facial coverings
- No smiling
- If possible, take your photo against a solid colour background in a well-lit location

Examples of acceptable photos



CAPTURING YOUR DIGITAL SIGNATURE

You can use a mobile phone or digital camera to capture your signature. Please follow these rules when capturing your signature;

- Sign a blank piece of white paper
- Use only Black or Blue ink
- Take a photo of the completed signature

SUBMITTING YOUR PHOTO & SIGNATURE

Once captured you can e-mail your digital photo and digital signature along with your completed Application (Parts 1, 2 & 3) and a completed Membership Application Form to the following e-mail enumeration@northwestel.net

Finally, to verify your identity please submit a copy/photo of a government issued photo ID

For more information contact;

Ms. Kelsey Heron
Registries Officer
Northwest Territory Metis Nation
Phone: (867) 872-4044